



Working Together to Enhance the Economic Vitality of North Central Washington

Chelan Douglas Regional Port Authority

Pangborn Memorial Airport – Tour of Terminal Apron Project

**Confluence Technology Center
285 Technology Center Way, Wenatchee WA
Methow & Teanaway River Rooms**

or

Zoom Virtual Conference Room Option

Meeting Agenda

July 12th, 2022

9:00 am

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. TOUR PANGBORN MEMORIAL AIRPORT TERMINAL APRON PROJECT

- 9:00 am – Meet Inside Airport Terminal Building

III. RECONVENE 10:30 am – CONFLUENCE TECHNOLOGY CENTER

IV. INTRODUCTIONS

V. CONFLICT OF INTEREST

VI. CONSENT AGENDA

- **CDRPA:** Approval of Chelan Douglas Regional Port Authority Meeting Minutes of June 28th, 2022 and Check Register Pages #2022-24 through #2022-27, including Electronic Transfers
- **PODC:** Approval of Port of Douglas County Check Register Page #2022-01

VII. PRESENTATIONS

- ALSC Architects – G.A. Terminal Building Design Update

VIII. PODC ACTION ITEM

- (1) PODC Resolution No. 2022-03 Authorizing Executive Director to Submit CERB Loan Application for Trades District

IX. CDRPA ACTION ITEMS

- (2) Authorization to Submit CERB Loan Application-Trades District/Approval
- (3) CDRPA Resolution No. 2022-08 Authorizing CEO to Order Pipe for Malaga Waterline Extension Project

X. INFORMATIONAL ITEMS (Board may act on any items listed)

- (4) Capital Projects Review
- (5) Taxiway Alpha Update
- (6) 2023 Debt Financing
- (7) Chelan-Douglas Transportation Council – Quorum Issue
- (8) Community Liaison Assignments

XI. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

XII. PUBLIC COMMENT

XIII. REVIEW CALENDAR OF EVENTS

XIV. ITEMS FROM BOARD OF DIRECTORS

XV. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XVI. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a Special Meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



**Board of Directors
Chelan Douglas Regional Port Authority
Meeting Minutes
June 28, 2022
9:00 am**

Present:

Directors:

*JC Baldwin, Director
Jim Huffman, Director
Mark Spurgeon, Director*

*Donn Etherington, Director
W. Alan Loeb sack, Director (Zoom)
Richard DeRock, Director*

Staff:

*Jim Kuntz, Chief Executive Officer (Zoom)
Monica Lough, Director of Finance & Admin.
Trent Moyers, Director of Airports (Zoom)
Ron Cridlebaugh, Director of Econ. Dev. (Zoom)
Stacie de Mestre, Capital Projects Mngr.
Craig Larsen, Bus. Dev. Mngr.
Ron Russ, Property & Maintenance Mngr. (Zoom)*

*Tricia Degnan, CTC Manager (Zoom)
Sarah Deenik, Comm. Specialist
Julie Avis, Acct. Specialist (Zoom)
Esther McKivor, Acct. Specialist (Zoom)
Laura Camarillo-Reyes, Admin Asst. (Zoom)
Bobbie Chatriand, Admin Assistant*

Legal Counsel:

*Quentin Batjer, Davis Arneil Law Firm, LLP
Peter Fraley, Ogden Murphy Wallace, PLLC*

Guests:

*Erik Howe, RH2 Engineering, Inc. (Zoom)
Adam Neff, RH2 Engineering, Inc. (Zoom)
Jason Taylor, KPQ (Zoom)
Emily Thornton, Wenatchee World*

The Chelan Douglas Regional Port Authority Board Meeting was called to order at 9:00 a.m.

Introductions were made.

Conflicts of Interest: None

Director Baldwin provided the Oath of Office for newly appointed Port of Chelan County District #3 Commissioner, Richard DeRock.

The Public Hearing for the CDRPA Proposed 2022 Supplemental Budget #1 was opened for public comment at 9:04 a.m. No public comment was provided, and the public hearing was closed at 9:05 a.m.

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes from the June 14th, 2022 Meeting and May 2022 Commission Calendar was presented.

Motion No.
Moved by:
Seconded by:

06-08-22 CDRPA
Jim Huffman
Mark Spurgeon
To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes from the June 14th, 2022 Meeting and May 2022 Commission Calendar, as presented.

Motion passed 5-0-1
(Director DeRock abstained)

PRESENTATIONS:

Lough and Erik Howe, RH2 Engineering provided background information and a progress update on the GBI Holdings, Inc. property, including a proposed layout to use a portion of the property for cooling water disposal associated with the Microsoft Data Center project.

CDRPA ACTION ITEMS:

CDRPA Resolution No. 2022-07 Adoption of Chelan Douglas Regional Port Authority 2022 Supplemental Budget #1.

Lough provided a recap of the final 2022 Supplemental Budget #1, which included mid-year salary increases for all staff. Discussion ensued and the following action was taken:

Motion No.
Moved by:
Seconded by:

06-09-22 CDRPA
Mark Spurgeon
Richard DeRock
To adopt CDRPA Resolution No. 2022-07 approving the 2022 Supplemental Budget #1, including the recommended mid-year salary increases for staff.

Motion passed 6-0

Cashmere Mill Site Wood Waste Removal Project Bid Approval.

de Mestre notified the Board that six bids for the Cashmere Mill Site Wood Waste Removal Project were received. SE, Inc. (Smith Excavation) of Cashmere, WA was the low bidder with a bid of \$259,811.70. Also presented was an overall project budget in the amount of \$386,867.00. The following action was taken:

Motion No.
Moved by:
Seconded by:

06-10-22 CDRPA
Mark Spurgeon
Richard DeRock
To authorize the CEO to award the Cashmere Mill Site Wood Waste Removal Project to SE, Inc. (Smith Excavation) in the amount of \$259,811.70 and to establish an overall budget of \$386, 867.00.

Motion passed 6-0

Director Baldwin called for a 10-minute break at 10:25a.m., meeting reconvened at 10:35 a.m.

Authorization to Proceed – Acquiring GBI Holdings, Inc. Property.

Lough discussed the GBI Holdings, Inc. property and its cooling water discharge capability. Also discussed was the property and its economic development uses for future projects. The following action was taken:

Motion No.
Moved by:
Seconded by:

06-11-22 CDRPA
Jim Huffman
Mark Spurgeon
To authorize the CEO to proceed in acquiring the GBI Holdings, Inc. property located in Malaga.

Motion passed 6-0

Authorization to Proceed – Engineering Cooling Water Report – GBI Holdings, Inc Property.

de Mestre discussed the engineering report that will be required to be completed and submitted to Washington State Department of Ecology to determine that the GBI Property is a feasible site for a cooling water disposal facility. The engineering report is Task 3 of Task Authorization 19 and has a total cost of \$45,022. The following action was taken:

Motion No.
Moved by:
Seconded by:

06-12-22 CDRPA
Mark Spurgeon
Richard DeRock
To authorize the CEO to enter into an agreement with RH2 Engineering for Task 3: Cooling Water Disposal Evaluation, for the Industrial Wastewater Engineering Report, in the amount of \$45,022.

Motion passed 6-0

Authorization to Proceed – Malaga Mainline Water Improvements.

de Mestre provided information on Task 4 – Malaga Mainline Water Improvements. The agreement will allow RH2 to obtain a topographic survey of the proposed water main alignments and prepare contract bidding documents, technical specifications and final front-end bidding documents for the proposed water main improvements. Discussion ensued and the following action was taken:

Motion No.
Moved by:
Seconded by:

06-13-22 CDRPA
Jim Huffman
Richard DeRock
To authorize the CEO to enter into an agreement with RH2 Engineering to proceed with Task 4: Design of the Malaga Mainline Water Project in the amount of \$314,582.

Motion passed 6-0

Director Baldwin called for a 5-minute break at 10:55am, the meeting reconvened at 11:00am.

CDRPA INFORMATIONAL ITEMS:

- **FBO Activity Report** – Lough presented the FBO Activity Report for the calendar year 2021 and current year to date. The report provided income and expenditures for the FBO department. Moyers also gave a brief background of the FBO.
- **Final Phase I Development & Reimbursement Agreement – Microsoft, Inc.** – Lough informed the board this item was covered with the prior presentation provided by de Mestre.
- **First Addendum to Interlocal Cooperation Agreement – Malaga Water District** – de Mestre updated the board on the addendum recently signed, which provides the Malaga Water District 30 days to review plans.
- **Spokane Trip – Recap of Meetings** – Directors Etherington, Loeb sack, and Spurgeon provided a recap of the Spokane Trip that included visits with the National Guard at their current base, Felts Field, and Coeur d’Alene Airport private hangar developments.

MISCELLANEOUS STAFF REPORTS:

Lough provided information and updates including:

- Lough notified the board that Pybus Charitable Foundation signed an addendum to their lease to increase from 642 square feet to the entire 1,950 available square feet.
- Lough also provided information regarding the upcoming Annual Washington State Federal Audit. It will be performed remotely based out of Everett this year due to staffing issues.
- Lough informed the Board that the new Accounting/Payroll Specialist, Lorena Amador will be starting on July 5th.

Moyers provided information and updates including:

- Moyers reported the Environmental Assessment for the MALSR project is finally complete.
- Moyers advised the Board that the recent round of FAA Funding did not include the Port.

de Mestre provided information and updates including:

- de Mestre informed the Board that the Pangborn Airport Apron Project is currently at the end of Phase 4. A picture of the first half of the completed ramp area was shared.
- The 5th Street PUD proposals update was provided, and de Mestre informed that there are two leading proposals. The Chelan County PUD will determine later this month which firms are shortlisted.

Russ provided information and updates including:

- Russ notified Board members that Orondo Park has several new picnic tables. The final cost of the tables was shared with the Chelan County PUD.
- Russ provided an update on the Virtower and Camera installation at the Mansfield Airport. This project will be complete soon.
- Also provided was up update on the mold spore inspection in the GA Terminal, located in the office that was recently flooded due to heavy rain. That office has since been vacated.

Cridlebaugh provided information and updates including:

- Cridlebaugh provided an update on the EDA Grant process and his work in consulting with surrounding area tribes for the required Section 106 review. Tribes that will be contacted include the Colville Tribe, the Warms Springs Tribe, and the Yakima Nation.

REVIEW CALENDAR OF EVENTS: Lough highlighted upcoming scheduled events.

ITEMS FROM BOARD OF DIRECTORS: Board of Directors provided various updates.

EXECUTIVE SESSION:

Executive session was announced at 11:30 am for a period of fifteen minutes with no action anticipated at the conclusion of the session. The purpose consisted of RCW 42.30.100(1)(i)(ii) litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; and 42.30.100(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. The session was extended at 11:45 for an additional ten minutes, and at 11:55 am for an additional five minutes. Executive session concluded at 12:00 pm.

Meeting reconvened in Regular Session with no action taken.

Meeting was adjourned at 12:03 p.m.

Signed and dated this 12th day of July 2022.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Richard DeRock, Director

W. Alan Loeb sack, Director

**Chelan Douglas Regional Port Authority
Check Register Listing
2022-June**

Date Issued	Register #	Reason	First #	Last #	Amount
06/07/22		DOR Business License - Fuel Tanks		ACH	\$395.16
06/15/22		Mid-Month Employee Advances		ACH	\$3,600.00
06/15/22	2022-24	Mid-Month Payables	9925	9995	\$279,299.81
06/20/22	2022-25	Foam Fire Protection Service/Inspection	9996	9996	\$3,600.00
06/25/22		WA Dept of Revenue - Sales Tax		ACH	\$11,068.17
06/30/22	2022-26	June 2022 Payroll	9997	9999	\$262,230.92
06/30/22	2022-27	Month-End Payables	10000	10062	\$2,805,339.26

Transactions for approval July 12, 2022 total:

\$3,365,533.32

We, the undersigned Directors of the Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the checks listed above are approved for payment.

Chief Executive Officer _____

Dir of Finance & Admin. _____

Director Baldwin _____

Director Etherington _____

Director DeRock _____

Director Huffman _____

Director Loeb sack _____

Director Spurgeon _____

**Chelan Douglas Regional Port Authority
Check Register
2022-24**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 15 2022 checks 9925 - 9995 in the amount of

\$279,299.81

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
<u>CASHMERE MILL DISTRICT</u>				
06/15/2022	Chelan County PUD	Utilities	9944	1,049.58
06/15/2022	City of Cashmere	Utilities	9946	674.04
06/15/2022	Inland Fire Protection, Inc.	Annual Inspections (2021-2022)	9962	4,635.24
06/15/2022	Waste Management	Utilities	9989	405.24
	Net Cashmere Mill District			\$6,764.10
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
06/15/2022	Banner Bank - TD	Building Repairs; Supplies; Marketing	9939	507.92
06/15/2022	Chelan County PUD	Utilities	9944	8,207.72
06/15/2022	City of Wenatchee	Utilities	9947	767.15
06/15/2022	Crown Paper & Janitorial Supply	Janitorial Supplies	9948	739.99
06/15/2022	Express Services, Inc.	Contract Labor	9952	395.64
06/15/2022	Firefly	Managed Service - Information Technology	9954	282.71
06/15/2022	GFC Services	Janitorial Service & Set Ups - May 2022	9958	6,161.96
06/15/2022	Kelley Connect	Annual Service Contract - Copier	9967	570.16
06/15/2022	Keyhole Security Inc.	Service Call	9968	703.19
06/15/2022	Local Tel Communications	Service Call	9969	147.70
06/15/2022	Lowe's	Landscape Supplies	9970	95.03
06/15/2022	Pacific Security	Patrol Service	9976	444.00
06/15/2022	Waste Management	Utilities	9989	1,158.85
06/15/2022	Weinstein Beverage Co.	Beverage Supplies	9990	216.08
	Net Confluence Technology Center			\$20,398.10
<u>DOWNTOWN WENATCHEE SOUTH</u>				
06/15/2022	Chelan County PUD	Utilities	9944	1,047.95
06/15/2022	City of Wenatchee	Utilities	9947	728.62
06/15/2022	Inland Fire Protection, Inc.	Annual Inspections (2021)	9962	3,569.69
06/15/2022	Keyhole Security Inc.	Rekey Lock	9968	34.70
06/15/2022	Local Tel Communications	Fire Alarm Servicing/Installation	9969	2,082.66
	Net Downtown Wenatchee South			\$7,463.62
<u>OLDS STATION BUSINESS PARK</u>				
06/15/2022	Chelan County PUD	Utilities	9944	1,940.60
06/15/2022	City of Wenatchee	Utilities	9947	883.93
06/15/2022	Pacific Security	Patrol Service	9976	572.90
06/15/2022	Stemilt Organic Recycling Center	Landscaping Yard Waste	9983	36.00
06/15/2022	Waste Management	Utilities	9989	139.88
	Net Olds Station Business Park			\$3,573.31

**Chelan Douglas Regional Port Authority
Check Register
2022-24**

PANGBORN AIRPORT

06/15/2022	Ag Supply Co.	Maintenance Supplies & Fuel	9925	3,826.94
06/15/2022	ARFFWG, Inc	ARFF Working Group Membership Dues	9926	195.00
06/15/2022	AvFuel Corp	Jet A Fuel	9927	99,865.41
06/15/2022	Banner Bank	Security Expenses	9938	800.00
06/15/2022	Banner Bank - TF	Maintenance Supplies & Conference Exp.	9940	2,286.71
06/15/2022	Banner Bank - TM	Phone Service, Conference Exp., Virtower	9941	3,575.59
06/15/2022	Boeing Distribution, Inc.	FBO Expense: Prist Fuel Additive	9942	1,195.23
06/15/2022	Cintas	Uniforms	9995	48.94
06/15/2022	Douglas County PUD	Utilities	9950	2,599.00
06/15/2022	Firefly	Managed Services - Information Techonology	9954	19.56
06/15/2022	FlashParking, Inc.	Parking - Mobile Payment Fees	9955	18.57
06/15/2022	GCR Tires & Services	2020 GMC Sierra - Tires	9957	763.74
06/15/2022	Home Depot Pro	Men's Restroom - Diaper Changing Station	9960	361.67
06/15/2022	Industrial Emergency Council	ARFF Live Fire Training	9961	18,500.00
06/15/2022	Inland Fire Protection, Inc.	Annual Inspection	9962	467.86
06/15/2022	Jerry's Auto Supply	Brake Pads - Chevy Colorado	9966	57.55
06/15/2022	Moon Security Services, Inc.	Security Expenses	9972	47.65
06/15/2022	ODP Business Solutions LLC	FBO Expense: Office Supplies	9973	126.67
06/15/2022	FlashParking, Inc.	OmniPark Monthly Fee	9974	366.05
06/15/2022	Oxarc, Inc.	Fire Extinguishers	9975	85.56
06/15/2022	Pacific Security	Patrol Service	9976	444.00
06/15/2022	Valin Corporation	FBO Expense: Filters	9986	684.61
06/15/2022	Voltaire Aviation Inc	Consultant Fees & Travel Reimbursement	9987	5,927.93
06/15/2022	Waste Management	Utilities	9989	818.56
06/15/2022	Inland Fire Protection, Inc.	Release of Retainage	9994	186.70
	Net Pangborn Airport			<u><u>\$143,269.50</u></u>

PANGBORN BUSINESS PARK

06/15/2022	Douglas County PUD	Utilities	9950	1,156.00
06/15/2022	Local Tel Communications	Fire Alarm Services	9969	179.78
	Net Pangborn Business Park			<u><u>\$1,335.78</u></u>

RPA OFFICE/AVIATION CENTER

06/15/2022	Ag Supply Co.	Building Maintenance Supplies	9925	101.17
06/15/2022	Department of Labor & Industries	Annual Elevator Operating Certificate	9949	149.00
06/15/2022	Douglas County PUD	Utilities	9950	981.00
06/15/2022	Inland Fire Protection, Inc	Annual Inspection	9962	3,425.53
06/15/2022	iPro Building Services, LLC	Janitorial Service - June 2022	9963	750.00
06/15/2022	Local Tel Communications	Service Call	9969	25.75
06/15/2022	ODP Business Solutions LLC	Meeting Room Sign Holder	9973	107.20
06/15/2022	S & W Irrigation Supply	Irrigation Supplies	9981	221.07
06/15/2022	Stan's Merry Mart	Irrigation Supplies	9982	51.61
06/15/2022	Waste Management	Utilities	9989	360.19
	Net RPA Office/Aviation Center			<u><u>\$6,172.52</u></u>

LAKE CHELAN AIRPORT

6/15/2022	Chelan County PUD	Utilities	9944	23.02
	Net Lake Chelan Airport			<u><u>23.02</u></u>

**Chelan Douglas Regional Port Authority
Check Register
2022-24**

<u>MANSFIELD AIRPORT</u>				
6/15/2022	Douglas County PUD	Utilities	9950	43.00
	Net Mansfield Airport			<u>43.00</u>
<u>ORONDO RIVER PARK</u>				
06/15/2022	Banner Bank - RR	Maintenance Supplies	9935	74.33
06/15/2022	Pacific Security	Patrol Service	9976	1,056.00
06/15/2022	Stan's Merry Mart	Maintenance Supplies	9982	18.74
06/15/2022	Waste Management	Utilities	9989	124.08
	Net Orondo River Park			<u>\$1,273.15</u>
<u>PYBUS INCUBATOR</u>				
06/15/2022	Chelan County PUD	Utilities	9944	39.26
	Net Pybus Incubator			<u>\$39.26</u>
<u>MALAGA PROPERTY</u>				
6/15/2022	Chelan County PUD	Utilities	9944	32.42
6/15/2022	Wilbur-Ellis Company LLC	Insect Trap Monitoring	9992	218.07
	Net Malaga Property			<u>250.49</u>
<u>ADMINISTRATIVE & GENERAL</u>				
06/15/2022	Banner Bank - AL	Travel Expenses	9928	421.56
06/15/2022	Banner Bank - JCB	Travel Expenses	9930	512.76
06/15/2022	Banner Bank - JK	Travel Expenses	9931	195.00
06/15/2022	Banner Bank - MS	Travel Expenses	9932	546.21
06/15/2022	Banner Bank	Office Supplies, Memberships, Travel Exp.	9933	6,765.26
06/15/2022	Banner Bank - RR	Office Supplies & Software Membership	9935	595.37
06/15/2022	Banner Bank - RT	Seattle Times Subscription	9936	15.96
06/15/2022	Banner Bank	Meals	9938	71.88
06/15/2022	Cascade Quality Water	Bottled Water - Office	9943	25.26
06/15/2022	Firefly	Managed Services - Information Technology	9954	744.87
06/15/2022	Jim Kuntz	Mileage Reimbursement	9965	241.35
06/15/2022	ODP Business Solutions LLC	Office Supplies	9973	672.12
06/15/2022	Parsons Photography	New Employee Headshots	9977	358.38
06/15/2022	Quadient Finance USA, Inc.	Postage	9978	100.00
06/15/2022	Quadient Leasing USA, Inc.	Postage Machine Lease	9979	220.80
06/15/2022	Washington Public Ports Association	Spring Meeting Registrations	9988	1,635.00
06/15/2022	Xerox Corporation	Copier Maintenance	9993	288.73
	Net Administrative & General			<u>\$13,410.51</u>
<u>BUSINESS DEVELOPMENT & MARKETING</u>				
06/15/2022	Banner Bank - CL	Promotional Hosting	9929	629.11
06/15/2022	Banner Bank - JK	Promotional Hosting	9931	518.96
06/15/2022	Banner Bank - RC	Subscriptions	9934	335.56
06/15/2022	Banner Bank - SD	Promotional Hosting	9937	10.64
06/15/2022	The Spokesman-Review	Legal Ads - PUD 5th Street Marketing	9985	246.47
	Net Business Development & Marketing			<u>\$1,740.74</u>

**Chelan Douglas Regional Port Authority
Check Register
2022-24**

<u>CAPITAL PROJECTS</u>			
06/15/2022	Environmental Systems Design, Inc.	Malaga Site Due Diligence	9951 42,304.17
06/15/2022	FedEx	Documents to Marsha Hayes	9953 90.33
06/15/2022	Forte Architects Inc.	Executive Flight Carpet Project - A&E Fees	9956 125.00
06/15/2022	Greater Wenatchee Irrigation Dist.	Notice of Hearing - Reimbursement	9959 480.17
06/15/2022	J-U-B Engineers, Inc.	Waterville Airport Lighting Project Prof. Fees	9964 2,992.00
06/15/2022	Lowe's	Pangborn Airport Wireless Project	9970 30.15
06/15/2022	Maul Foster Alongi, Inc.	EPA Brownfields - A&E Fees	9971 4,078.75
06/15/2022	RH2 Engineering, Inc.	Malaga Site - Cooling Water Disposal Eval.	9980 16,381.87
06/15/2022	The Spokesman-Review	Legal Ads - Approach Lighting Sysytem	9985 1,149.70
06/15/2022	T-O Engineers	Taxiway A - A&E Fees	9984 4,569.62
06/15/2022	Wenatchee World	Legal Ads - Approach Lighting Sysytem	9991 796.06
06/15/2022	Wenatchee World	Legal Ads - Cashmere Mill District Wood Waste	9991 544.89
	Net Capital Projects		73,542.71
		TOTAL	\$279,299.81

Void: 9945

**Chelan Douglas Regional Port Authority
Check Register
2022-25**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 20, 2022 check 9996 in the amount of

\$3,600.00

Jim Kuntz, Chief Executive Officer _____

Monica Lough, Director of Finance & Admin _____

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
	<u>RPA OFFICE/AVIATION CENTER</u>			
06/20/2022	Edward Wolff Foam Fire Protection	Foam Fire Protection Service/Inspection	9996	3,600.00
	TOTAL			\$3,600.00

Void: None

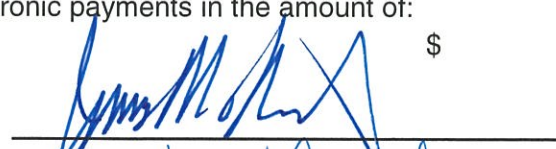
Chelan Douglas Regional Port Authority
Check Register
2022-26

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

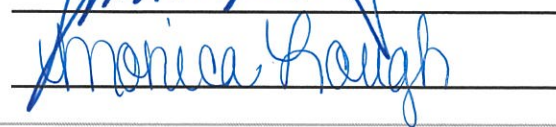
For approval June 30, 2022, checks 9997 - 9999 and electronic payments in the amount of:

\$ 262,230.92

Jim Kuntz, Chief Executive Officer



Monica Lough, Director of Finance & Admin



Date Issued	Claimant	Purpose	Check Number	Amount
Payroll				
06/30/22	Baldwin, Janet L	June 2022 Payroll	EFT	1,424.68
06/30/22	Beidler, Camryn N	June 2022 Payroll	EFT	1,959.88
06/30/22	Burdick-Avis, Julie	June 2022 Payroll	EFT	3,044.96
06/30/22	Camarillo Reyes, Laura	June 2022 Payroll	EFT	3,253.16
06/30/22	Chatriand, Bobbie J	June 2022 Payroll	EFT	3,186.51
06/30/22	Cridlebaugh, Ronald W	June 2022 Payroll	EFT	6,182.49
06/30/22	Day, Skylar	June 2022 Payroll	EFT	2,564.71
06/30/22	de Mestre, Stacie	June 2022 Payroll	EFT	5,834.10
06/30/22	Deenik, Sarah K	June 2022 Payroll	EFT	5,397.28
06/30/22	Degnan, Tricia E	June 2022 Payroll	EFT	4,588.67
06/30/22	DeRock, Richard	June 2022 Payroll	EFT	99.73
06/30/22	Etherington, Donn	June 2022 Payroll	EFT	1,626.01
06/30/22	Flaget, Todd R	June 2022 Payroll	EFT	4,254.61
06/30/22	Goodrich, Colby	June 2022 Payroll	EFT	4,026.90
06/30/22	Huffman, James D	June 2022 Payroll	EFT	1,433.80
06/30/22	Kern, Dana	June 2022 Payroll	EFT	2,993.49
06/30/22	Kidder, Hunter M	June 2022 Payroll	EFT	1,688.70
06/30/22	Kuntz, James M	June 2022 Payroll	EFT	12,500.53
06/30/22	Lamb, Kenneth R	June 2022 Payroll	EFT	4,670.14
06/30/22	Lamb, Shane C	June 2022 Payroll	EFT	3,017.76
06/30/22	Larsen, Craig N	June 2022 Payroll	EFT	5,647.93
06/30/22	Loebsack, W Alan	June 2022 Payroll	EFT	1,519.80
06/30/22	Lough, Monica D	June 2022 Payroll	EFT	7,761.95
06/30/22	Martin, Kole	June 2022 Payroll	EFT	1,894.37
06/30/22	Martinez, Rafael	June 2022 Payroll	EFT	3,108.05
06/30/22	McKivor, Esther S	June 2022 Payroll	EFT	9,932.28
06/30/22	Moyers, Trent D	June 2022 Payroll	EFT	7,598.39
06/30/22	Orr, Marcus J	June 2022 Payroll	EFT	4,174.09
06/30/22	Rumburg, Concetta	June 2022 Payroll	EFT	1,453.61

06/30/22	Russ, Ronald R	June 2022 Payroll	EFT	5,959.66
06/30/22	Russell, Justin L	June 2022 Payroll	EFT	3,299.43
06/30/22	Smith, Charles B	June 2022 Payroll	EFT	3,426.25
06/30/22	Spurgeon, Mark M	June 2022 Payroll	EFT	912.92
06/30/22	Vargas, Manuel A	June 2022 Payroll	EFT	4,090.55
06/30/22	Warren, Kole A	June 2022 Payroll	EFT	2,770.14
06/30/22	Bobbie Chatriand	June Sunshine fund	9997	135.00
06/30/22	HRA VEBA Trust	June VEBA	9998	1,000.00
06/30/22	Health Care Authority	July Insurance	9999	40,494.23
06/30/22	Department of Retirement Systems	June Retirement	ACH	34,683.16
06/30/22	US Treasury	June Payroll taxes	EFTPS	48,621.00
	Net Payroll			<u>262,230.92</u>

Voided: None

**Chelan Douglas Regional Port Authority
Check Register
2022-27**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 30, 2022 checks 10000 - 10062 in the amount of

2,805,339.26

Jim Kuntz, Chief Executive Officer _____

Monica Lough, Director of Finance & Admin _____

Date Issued	Claimant	Purpose	Check Number	Amount
<u>CASHMERE MILL DISTRICT</u>				
6/30/2022	D&B Backflow LLC	Backflow Testing	10017	275.00
6/30/2022	Local Tel Communications	Fire Alarm Service	10037	181.94
	Net Cashmere Mill District			<u>456.94</u>
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
6/30/2022	Cascade Natural Gas	Utilities	10009	13.78
6/30/2022	Chelan County PUD	Utilities	10010	200.04
6/30/2022	Consolidated Electrical Distributors, Inc	Ballard Ballasts	10014	202.34
6/30/2022	Crown Paper & Janitorial Supply	Janitorial Supplies	10016	187.66
6/30/2022	Express Services, Inc.	Admin Assistant	10022	96.20
6/30/2022	Local Tel Communications	Fire Supression/Telephone	10037	941.65
6/30/2022	Lowe's	Maintenance Supplies	10038	51.55
6/30/2022	Weinstein Beverage Co.	Beverage Supplies	10054	106.10
	Net Confluence Technology Center			<u>1,799.32</u>
<u>DOWNTOWN WENATCHEE SOUTH</u>				
6/30/2022	Cascade Natural Gas	Utilities	10009	441.23
6/30/2022	Home Depot Pro	Maintenance Supplies	10061	42.89
6/30/2022	Keyhole Security Inc.	Keys	10035	21.72
6/30/2022	Local Tel Communications	Utilities	10037	110.64
	Net Downtown Wenatchee South			<u>616.48</u>
<u>OLDS STATION BUSINESS PARK</u>				
6/30/2022	Cascade Natural Gas	Utilities	10009	13.78
6/30/2022	Chelan County PUD	Utilities	10010	559.02
6/30/2022	D&B Backflow LLC	Backflow Testing	10017	652.50
6/30/2022	Glacier Supply Group	Filters - IB#5	10027	739.11
6/30/2022	Local Tel Communications	Alarm Systems	10037	573.42
6/30/2022	Stemilt Organic Recycling Center	Yard Waste	10052	30.00
	Net Olds Station Business Park			<u>2,567.83</u>
<u>PANGBORN AIRPORT</u>				
6/30/2022	Ag Supply Co.	Maintenance Supplies	10002	13.19
6/30/2022	Asbestos Central LLC	GA Terminal - Air Quality Inspection	10006	638.48
6/30/2022	Avfuel Corp	Fuel & Refueler Rental	10062	152,793.05
6/30/2022	Banner Bank - Jim Kuntz	Travel Expenses - ADB Safegate Training	10008	6,757.70
6/30/2022	Cintas Corporation	Uniforms	10011	150.48
6/30/2022	Douglas County PUD	Utilities	10020	1,971.00
6/30/2022	East Wenatchee Water District	Water	10021	545.00
6/30/2022	Fastenal Company	Maintenance Supplies	10023	63.31
6/30/2022	Home Depot Pro	Maintenance Supplies	10061	1,014.92
6/30/2022	Jerry's Auto Supplies	Vehicle & Equipment Maintenance	10031	490.46

**Chelan Douglas Regional Port Authority
Check Register
2022-27**

6/30/2022	Les Schwab Tire Center	Tire Replacement/Repair	10036	193.90
6/30/2022	Local Tel Communications	Phone/Internet/Cable	10037	853.80
6/30/2022	Lowe's	Maintenance Supplies	10038	118.50
6/30/2022	Moon Security Services, Inc.	Security Patrol	10041	47.65
6/30/2022	Ogden Murphy Wallace, PLLC	Legal Services	10044	57.00
6/30/2022	T-O Engineers	Engineering Services	10052	420.00
6/30/2022	Wells & Wade Mechancial	Hangars - Over Door Guides	10055	499.18
	Net Pangborn Airport			\$166,627.62
 <u>PANGBORN BUSINESS PARK</u>				
6/30/2022	Douglas County PUD	Utilities	10020	1,028.00
6/30/2022	East Wenatchee Water District	Water	10021	616.50
6/30/2022	Local Tel Communications	Fire Alarm Service	10037	171.13
6/30/2022	Young Bucks Landscaping LLC	Landscaping	10059	3,249.00
	Net Pangborn Business Park			\$5,064.63
 <u>RPA OFFICE/AVIATION CENTER</u>				
6/30/2022	Cascade Natural Gas	Utilities	10009	471.28
6/30/2022	D&B Backflow LLC	Backflow Testing	10017	220.00
6/30/2022	Douglas County PUD	Utilities	10020	998.00
6/30/2022	East Wenatchee Water District	Water	10021	273.50
6/30/2022	Local Tel Communications	Telephone	10037	1,001.72
6/30/2022	Young Bucks Landscaping LLC	Landscaping	10059	2,166.00
	Net RPA Office/Aviation Center			\$5,130.50
 <u>WATERVILLE AIRPORT</u>				
6/30/2022	Douglas County PUD	Utilities	10020	29.00
	Net Waterville Airport			\$29.00
 <u>LAKE CHELAN AIRPORT</u>				
6/30/2022	Chelan County PUD	Utilities	10010	23.56
6/30/2022	Young Bucks Landscaping LLC	Landscaping	10059	3,628.05
	Net Lake Chelan Airport			\$3,651.61
 <u>ORONDO RIVER PARK</u>				
6/30/2022	After Hours Plumbing & Heating, Inc.	Repair Men/Women Restrooms	10001	492.41
6/30/2022	Alpine Environmental	May Management Services	10004	466.70
6/30/2022	Douglas County PUD	Utilities	10020	85.00
6/30/2022	Keyhole Security Inc.	Keys	10035	16.94
6/30/2022	Local Tel Communications	Internet	10037	65.90
6/30/2022	Platt Electric Supply	Maintenance Supplies	10060	118.99
6/30/2022	RJ Thomas Mfg Co Inc.	Trash Receptables & Picnic Tables	10046	12,855.50
6/30/2022	Young Bucks Landscaping LLC	Landscaping	10059	7,439.10
	Net Orondo River Park			\$21,540.54
 <u>MALAGA PROPERTY</u>				
6/30/2022	Chelan County PUD	Utilities - Malaga Properties	10010	302.02
	Net Malaga Property			\$302.02
 <u>ADMINISTRATIVE & GENERAL</u>				
6/30/2022	Alan Loeb sack	Mileage	10003	138.76
6/30/2022	Banner Bank - Jim Kuntz	Travel Expenses - Spokane & AAAE Conf.	10008	2,176.59
6/30/2022	Coleman Oil Company	Port Truck Fuel	10013	388.68
6/30/2022	CPI Printing	Business Cards - DeRock	10015	43.15
6/30/2022	Davis Arneil Law Firm, LLP	Legal Services	10018	8,121.00
6/30/2022	Donn Etherington	Mileage & Travel Reimbursements	10019	1,269.66
6/30/2022	Firefly	Tablet - M. Lough	10025	1,298.52

**Chelan Douglas Regional Port Authority
Check Register
2022-27**

6/30/2022	J. C. Baldwin	Mileage & Expense Reimbursement	10030	443.21
6/30/2022	Julie Burdick-Avis	Mileage	10033	13.63
6/30/2022	K&L Gates LLP	Energy Consulting	10034	5,630.20
6/30/2022	Mark M. Spurgeon	Mileage	10039	317.30
6/30/2022	Monica Lough	Mileage	10040	191.65
6/30/2022	ODP Business Solutions, LLC	Office Supplies	10043	86.71
6/30/2022	Ogden Murphy Wallace, PLLC	Legal Services	10044	1,489.00
6/30/2022	RH2 Engineering, Inc.	Engineering Services	10045	400.00
6/30/2022	Ron Cridlebaugh	Mileage	10047	115.25
6/30/2022	Sarah K. Deenik	Mileage	10048	69.79
6/30/2022	Shane Lamb	Mileage	10049	42.71
Net Administrative & General				<u><u>\$22,235.81</u></u>

BUSINESS DEVELOPMENT & MARKETING

6/30/2022	Davis Arneil Law Firm, LLP	Legal Services - Public Records Requests	10018	1,681.50
6/30/2022	NCW Economic Development Dist.	Chelan-Douglas Trends	10042	7,050.00
6/30/2022	Ogden Murphy Wallace, PLLC	Legal Services - PUD 5th St Redevelopment	10044	59.00
6/30/2022	Skylar J. Day	Logowear - Workboots	10050	151.75
6/30/2022	Wenatchee Downtown Assoc.	Economic Development Partner Agreement	10056	3,000.00
6/30/2022	Wenatchee Valley YMCA	Economic Development Partner Agreement	10057	10,000.00
6/30/2022	Wenatchee World	Legal Advertising - Supp. Budget/Roster	10058	365.11
Net Business Development & Marketing				<u><u>\$22,307.36</u></u>

CAPITAL PROJECTS

6/30/2022	Arrow Construction Supply	Supplies - Apron Project	10005	183.22
6/30/2022	Claridge Media	Construction Ariel & Ground Video	10012	867.20
6/30/2022	FedEx	Documents to Marsha Hayes	10024	39.93
6/30/2022	Fulcrum Environmental Consulting Inc.	Soil Sampling - Apron Project	10026	6,717.92
6/30/2022	Home Depot Pro	Supplies - Wireless Network	10061	74.59
6/30/2022	Hurst Construction	Terminal Apron Reconstruction	10029	2,343,388.47
6/30/2022	Hurst Construction	PMA GWID Annexation	10029	16,786.50
6/30/2022	Lowe's	Supplies - Wireless Network	10038	52.13
6/30/2022	Ogden Murphy Wallace, PLLC	PMA Instrument Lighting System	10044	3,098.00
6/30/2022	Ogden Murphy Wallace, PLLC	Malaga Properties	10044	2,840.50
6/30/2022	Ogden Murphy Wallace, PLLC	GBI Holding Co. Property Purchase	10044	147.50
6/30/2022	Ogden Murphy Wallace, PLLC	Microsoft Documents	10044	1,180.00
6/30/2022	Ogden Murphy Wallace, PLLC	South End Utilities - LAMIRD	10044	16,844.50
6/30/2022	Ogden Murphy Wallace, PLLC	Santa Cruz Property Purchase	10044	1,504.50
6/30/2022	RH2 Engineering, Inc.	PMA GWID Annexation - Irrigation Analysis	10045	649.59
6/30/2022	RH2 Engineering, Inc.	Hays Environmental Site Assessment	10045	3,014.01
6/30/2022	RH2 Engineering, Inc.	Malaga Water Improvements - A&E	10045	49,023.66
6/30/2022	RH2 Engineering, Inc.	Wood Waste Removal - Cashmere	10045	3,312.81
6/30/2022	RH2 Engineering, Inc.	GBI Holding Co. Phase 1 ESA	10045	2,367.75
6/30/2022	RH2 Engineering, Inc.	Santa Cruz Property Phase 1 ESA	10045	552.16
6/30/2022	Standard Paint & Flooring	Executive Flight Carpet Replacement	10051	79,177.03
6/30/2022	T-O Engineers	Exec. Hangar West Side Development	10053	1,162.50
6/30/2022	T-O Engineers	Turf Landing Strip Study	10053	16,030.13
6/30/2022	T-O Engineers	MALSR Construction Management	10053	3,995.00
Net Capital Projects				<u><u>\$2,553,009.60</u></u>

TOTAL

\$2,805,339.26

Void: 10000, 10007, 10028, 10032

Port of Douglas County
Check Register Log
2022 - June

<u>Date Issued</u>	<u>Register #</u>	<u>Reason</u>	<u>First #</u>	<u>Last #</u>	<u>Amount</u>
6/30/2022	2022-01	End Month Payable	5078	5078	\$ 82,673.02

Transactions for approval July 12, 2022 total:

\$ 82,673.02

Voided checks: None

We, the undersigned Commissioners of Port of Douglas County, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that Warrants listed above are approved for payment.

Executive Director

Dir. of Finance & Admin.

Commissioner Huffman

Commissioner Spurgeon

Commissioner Loeb sack

**Port of Douglas County
Check Register
2022-01**

We, the undersigned Port of Douglas County, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 30, 2022 check 5078 in the amount of **\$ 82,673.02**

Jim Kuntz, Chief Executive Officer 

Monica Lough, Director of Finance & Admin 

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
06/30/22	Douglas County Sewer District No 1	Sewer Construction Loan	5078	82,673.02

TOTAL 82,673.02

Memo

To: Board of Directors

From: Ron Cridlebaugh

Date: July 7, 2022

Re: CERB Application for the Trades District

Community Economic Revitalization Board (CERB) provides low interest construction loans for up to 20 years to eligible jurisdictions in rural communities. To be considered for a loan, the application must come from a City, Town, County, Tribe, Port or Special Purpose District that has jurisdiction over the project area.

The steps required to complete an application are:

- Consultation with CERB Staff to determine eligibility
- Resolution from the Governing Board to authorize submission of an application
- Submission of a Tier I application to determine readiness of the project
- Submission of a Tier II application and required documents for a CERB staff recommendation
- Formal presentation to the CERB Board to request approval of the loan request.

Staff has completed the consultation with CERB staff. The next step is for the Port of Douglas County Board of Directors to approve a resolution with concurrence from the CDRPA Board of Directors to allow the CEO to submit a loan application for \$2,500,000. The loan would be at 3% for 20 years or 2.75% for 15 years. An estimated amortization schedule is attached.

**PORT OF DOUGLAS COUNTY
Resolution No. 2022-03**

A RESOLUTION OF THE PORT OF DOUGLAS COUNTY, A MUNICIPAL CORPORATION UNDER THE LAWS OF THE STATE OF WASHINGTON, AUTHORIZING SUBMISSION OF AN APPLICATION FOR A COMMUNITY ECONOMIC REVITALIZATION BOARD LOAN IN THE APPROXIMATE AMOUNT OF \$2,500,000 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING

Whereas, Community Economic Revitalization Board (CERB) funds are available to support economic development projects which are ready to implement and for which jobs are to be created or retained; and

Whereas, the Port of Douglas County desires to fund a project consistent with the purposes of the CERB; and

Whereas, the CERB Project represents a commitment of private resources toward enhancing the vitality of the area and expansion of economic and employment opportunities within Douglas County, together with increased tax revenues; and

Whereas, in the event the application for CERB funding is approved, and accepted by the Port of Douglas County, the Port of Douglas County will comply with all applicable federal and State requirements in regard to environmental impact of the project; and

Whereas, the Port of Douglas County CERB project will not result in the transfer/relocation of jobs from one part of the state of Washington to another; and

Whereas, the Commission of the Port of Douglas County finds and determines that an application should be submitted to appropriate agencies for consideration of funding the CERB Project for and on behalf of the Port of Douglas County, and that such submission will promote economic development within Douglas County.

Now, Therefore, Be It Resolved by the Board of Commissioners for the Port of Douglas County, Washington, as follows:

1. That the Executive Director, or his/her designee, is hereby authorized to submit an application to the Community Economic Revitalization Board, for and on behalf of the Port of Douglas County, for CERB funding in the approximate amount of \$2,500,000 for the CERB Project; and
2. That the Executive Director is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and

3. That, in the event such application is approved, the Executive Director is authorized to enter into an agreement for such funding; and
4. That this Resolution shall be effective upon passage and signatures in accordance with law.

Adopted by the Board of Commissioners of the Port of Douglas County at a regular meeting thereof held this 12th day of July, 2022.

PORT OF DOUGLAS COUNTY

W. Alan Loeb sack, Commissioner

Mark Spurgeon, Commissioner

Jim Huffman, Commissioner

Loan Amortization Schedule

Enter values	
Loan amount	\$ 2,500,000.00
Annual interest rate	3.00 %
Loan payment period in years	20.00
Number of payments per year	1
Date of first payment	7/31/2024
Payments on First or Last of month	Last
# of deferred principal payments	0
# of deferred Principal & interest payments	

Loan summary	
Scheduled payment	\$ -
Scheduled number of payments	20
Number of payments including P&I deferral	20
Total interest	\$ 894,113.20
For loans with deferred P&I enter the ending balance of last deferred payment in box below to calculate the scheduled payment	
Ending balance of last deferred payment	
Ending balance of last deferred Principal plus deferred interest	

Contractor name:

Assumptions:

First period is a full period, i.e. if payments are yearly then interest is for a full year.
 Payments are always due on the first or last day of the month

ESTIMATED

Pmt#	Pmt Date	Beginning Balance	Principal	Accrued Interest	Paid Interest	Total Payment	Loan Balance	Cumulative Interest
1	7/31/2024	\$ 2,500,000.00	\$ 69,170.24	\$ 100,535.42	\$ 100,535.42	\$ 169,705.66	\$ 2,430,829.76	\$ 100,535.42
2	7/31/2025	\$ 2,430,829.76	\$ 96,780.77	\$ 72,924.89	\$ 72,924.89	\$ 169,705.66	\$ 2,334,048.99	\$ 173,460.31
3	7/31/2026	\$ 2,334,048.99	\$ 99,684.19	\$ 70,021.47	\$ 70,021.47	\$ 169,705.66	\$ 2,234,364.80	\$ 243,481.78
4	7/31/2027	\$ 2,234,364.80	\$ 102,674.72	\$ 67,030.94	\$ 67,030.94	\$ 169,705.66	\$ 2,131,690.08	\$ 310,512.72
5	7/31/2028	\$ 2,131,690.08	\$ 105,754.96	\$ 63,950.70	\$ 63,950.70	\$ 169,705.66	\$ 2,025,935.12	\$ 374,463.42
6	7/31/2029	\$ 2,025,935.12	\$ 108,927.61	\$ 60,778.05	\$ 60,778.05	\$ 169,705.66	\$ 1,917,007.51	\$ 435,241.47
7	7/31/2030	\$ 1,917,007.51	\$ 112,195.43	\$ 57,510.23	\$ 57,510.23	\$ 169,705.66	\$ 1,804,812.08	\$ 492,751.70
8	7/31/2031	\$ 1,804,812.08	\$ 115,561.30	\$ 54,144.36	\$ 54,144.36	\$ 169,705.66	\$ 1,689,250.78	\$ 546,896.06
9	7/31/2032	\$ 1,689,250.78	\$ 119,028.14	\$ 50,677.52	\$ 50,677.52	\$ 169,705.66	\$ 1,570,222.64	\$ 597,573.58
10	7/31/2033	\$ 1,570,222.64	\$ 122,598.98	\$ 47,106.68	\$ 47,106.68	\$ 169,705.66	\$ 1,447,623.66	\$ 644,680.26
11	7/31/2034	\$ 1,447,623.66	\$ 126,276.95	\$ 43,428.71	\$ 43,428.71	\$ 169,705.66	\$ 1,321,346.71	\$ 688,108.97
12	7/31/2035	\$ 1,321,346.71	\$ 130,065.26	\$ 39,640.40	\$ 39,640.40	\$ 169,705.66	\$ 1,191,281.45	\$ 727,749.37
13	7/31/2036	\$ 1,191,281.45	\$ 133,967.22	\$ 35,738.44	\$ 35,738.44	\$ 169,705.66	\$ 1,057,314.23	\$ 763,487.81
14	7/31/2037	\$ 1,057,314.23	\$ 137,986.23	\$ 31,719.43	\$ 31,719.43	\$ 169,705.66	\$ 919,328.00	\$ 795,207.24
15	7/31/2038	\$ 919,328.00	\$ 142,125.82	\$ 27,579.84	\$ 27,579.84	\$ 169,705.66	\$ 777,202.18	\$ 822,787.08
16	7/31/2039	\$ 777,202.18	\$ 146,389.59	\$ 23,316.07	\$ 23,316.07	\$ 169,705.66	\$ 630,812.59	\$ 846,103.15
17	7/31/2040	\$ 630,812.59	\$ 150,781.28	\$ 18,924.38	\$ 18,924.38	\$ 169,705.66	\$ 480,031.31	\$ 865,027.53
18	7/31/2041	\$ 480,031.31	\$ 155,304.72	\$ 14,400.94	\$ 14,400.94	\$ 169,705.66	\$ 324,726.59	\$ 879,428.47
19	7/31/2042	\$ 324,726.59	\$ 159,963.86	\$ 9,741.80	\$ 9,741.80	\$ 169,705.66	\$ 164,762.73	\$ 889,170.27
20	7/31/2043	\$ 164,762.73	\$ 164,762.73	\$ 4,942.93	\$ 4,942.93	\$ 169,705.66	\$ (0.00)	\$ 894,113.20

Loan Amortization Schedule

Enter values	
Loan amount	\$ 2,500,000.00
Annual interest rate	2.75 %
Loan payment period in years	15.00
Number of payments per year	1
Date of first payment	7/31/2024
Payments on First or Last of month	Last
# of deferred principal payments	0
# of deferred Principal & interest payments	

Loan summary	
Scheduled payment	\$ -
Scheduled number of payments	15
Number of payments including P&I deferral	15
Total interest	\$ 612,759.93
For loans with deferred P&I enter the loan term values to left then enter the ending balance of last deferred payment in box below to calculate the scheduled payment	
Ending balance of last deferred payment	
Number of Principal plus deferred interest	

Contractor name:

Assumptions:

First period is a full period, i.e. if payments are yearly then interest is for a full year.
 Payments are always due on the first or last day of the month

ESTIMATED

Pmt#	Pmt Date	Beginning Balance	Principal	Accrued Interest	Paid Interest	Total Payment	Loan Balance	Cumulative Interest
1	7/31/2024	\$ 2,500,000.00	\$ 115,416.68	\$ 92,100.65	\$ 92,100.65	\$ 207,517.33	\$ 2,384,583.32	\$ 92,100.65
2	7/31/2025	\$ 2,384,583.32	\$ 141,941.29	\$ 65,576.04	\$ 65,576.04	\$ 207,517.33	\$ 2,242,642.03	\$ 157,676.69
3	7/31/2026	\$ 2,242,642.03	\$ 145,844.67	\$ 61,672.66	\$ 61,672.66	\$ 207,517.33	\$ 2,096,797.36	\$ 219,349.35
4	7/31/2027	\$ 2,096,797.36	\$ 149,855.40	\$ 57,661.93	\$ 57,661.93	\$ 207,517.33	\$ 1,946,941.96	\$ 277,011.28
5	7/31/2028	\$ 1,946,941.96	\$ 153,976.43	\$ 53,540.90	\$ 53,540.90	\$ 207,517.33	\$ 1,792,965.53	\$ 330,552.18
6	7/31/2029	\$ 1,792,965.53	\$ 158,210.78	\$ 49,306.55	\$ 49,306.55	\$ 207,517.33	\$ 1,634,754.75	\$ 379,858.73
7	7/31/2030	\$ 1,634,754.75	\$ 162,561.57	\$ 44,955.76	\$ 44,955.76	\$ 207,517.33	\$ 1,472,193.18	\$ 424,814.49
8	7/31/2031	\$ 1,472,193.18	\$ 167,032.02	\$ 40,485.31	\$ 40,485.31	\$ 207,517.33	\$ 1,305,161.16	\$ 465,299.80
9	7/31/2032	\$ 1,305,161.16	\$ 171,625.40	\$ 35,891.93	\$ 35,891.93	\$ 207,517.33	\$ 1,133,535.76	\$ 501,191.73
10	7/31/2033	\$ 1,133,535.76	\$ 176,345.10	\$ 31,172.23	\$ 31,172.23	\$ 207,517.33	\$ 957,190.66	\$ 532,363.96
11	7/31/2034	\$ 957,190.66	\$ 181,194.59	\$ 26,322.74	\$ 26,322.74	\$ 207,517.33	\$ 775,996.07	\$ 558,686.70
12	7/31/2035	\$ 775,996.07	\$ 186,177.44	\$ 21,339.89	\$ 21,339.89	\$ 207,517.33	\$ 589,818.63	\$ 580,026.59
13	7/31/2036	\$ 589,818.63	\$ 191,297.32	\$ 16,220.01	\$ 16,220.01	\$ 207,517.33	\$ 398,521.31	\$ 596,246.60
14	7/31/2037	\$ 398,521.31	\$ 196,557.99	\$ 10,959.34	\$ 10,959.34	\$ 207,517.33	\$ 201,963.32	\$ 607,205.94
15	7/31/2038	\$ 201,963.32	\$ 201,963.32	\$ 5,553.99	\$ 5,553.99	\$ 207,517.31	\$ 0.00	\$ 612,759.93

20 year CERB Loan @ 3%

Trades District Cash Flow Projection					
	1	2	3	4	5
Rent p/s/f	\$0.55	\$0.65	\$0.75	\$0.85	\$0.95
Rental Income	200,475	236,925	273,375	309,825	346,275
Debt Service	169,705	169,705	169,705	169,705	169,705
Site Maintenance	50,000	51,500	53,045	54,636	56,275
Insurance	25,000	26,000	27,040	28,122	29,246
Marketing	7,500	7,500	7,500	7,500	7,500
Net Incom/Loss	-51,730	-17,780	16,085	49,862	83,549

Notes:

Rental income is calculated with a 10% vacancy rate

D/S - \$2.5m loan from CERB at 3% interest for 20 years

Site maintenance includes landscaping maintenance and snow removal

15 year CERB Loan @ 3%

	1	2	3	4	5
Rent p/s/f	\$0.55	\$0.65	\$0.75	\$0.85	\$0.95
Rental Income	200,475	236,925	273,375	309,825	346,275
Debt Service	207,517	207,517	207,517	207,517	207,517
Site Maintenance	50,000	51,500	53,045	54,636	56,275
Insurance	25,000	26,000	27,040	28,122	29,246
Marketing	7,500	7,500	7,500	7,500	7,500
Net Incom/Loss	-89,542	-55,592	-21,727	12,050	45,737

Notes:

Rental income is calculated with a 10% vacancy rate

D/S - \$2.5m loan from CERB at 2.75% interest for 15 years

Site maintenance includes landscaping maintenance and snow removal

Memo

To: Board of Directors

From: Randy Asplund

Date: July 7, 2022

Re: CDRPA Resolution 2022-08 – Special Market Conditions –
Watermain Pipe and Appurtenances For Malaga Development
Water Improvements Project

The purpose of the proposed Special Market Conditions resolution is to authorize staff to obtain material quotes from watermain pipe manufacturers for the direct purchase of pipe and related appurtenances (fittings and valves) needed for Project 4 of the Malaga water system improvements project.

Currently, the delivery time on all large diameter pipe from US manufacturers is running between 5-7 months from the date of order. By purchasing the pipe in August rather than as part of the Project 4 bid could save up to four months in lead time. By purchasing the pipe now, the contractor for the watermain project will be able to start construction in the Spring ensuring Project 4 will be complete by the time Microsoft needs the water for its new facility.

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY
RESOLUTION NO. 2022-08**

**A RESOLUTION OF THE CHELAN DOUGLAS REGIONAL
PORT AUTHORITY FINDING SPECIAL MARKET CONDITIONS
EXIST AND AUTHORIZING DIRECT MANUFACTURER
SOLICITATION OF PRICING FOR THE PURCHASE OF SPECIFIC
MATERIALS FOR USE IN COMPLETION OF THE MALAGA
DEVELOPMENT WATER IMPROVEMENTS PROJECT**

Whereas, the Chelan Douglas Regional Port Authority (“CDRPA”) and the Malaga Water District (“District”) entered into an interlocal cooperation agreement for the construction of the “Malaga Development Water Improvements” dated June 14, 2022 with a First Addendum thereto dated June 21, 2022 (collectively “ILA”); and

Whereas, pursuant to the terms of the ILA the CDRPA is obligated to design and construct the “Malaga Development Water Improvements” as identified in the ILA; and

Whereas, effective June 24, 2022, the CDRPA and Microsoft Corporation (“Microsoft”) entered into the Phase 1 Development and Reimbursement Agreement for reimbursement by Microsoft to the CDRPA for the CDRPA design and construction of the “Malaga Development Water Improvements” (the “Microsoft Reimbursement Agreement”); and

Whereas, the CDRPA staff and consultants have determined the purchase of material to be used in the public work project that is the subject of the ILA and the Microsoft Reimbursement Agreement is unavailable for direct purchase through vendors at the present time in the quantities necessary for the public works project to be constructed by the CDRPA pursuant to the ILA and the Microsoft Reimbursement Agreements; and

Whereas, CDRPA staff and consultants have identified a limited number of United States companies that manufacture the 18-inch watermain materials the CDRPA must purchase for the completion of the Malaga Water Improvements Development project and all of the manufacturers identified have the delay in manufacture and pricing issues identified in this Resolution; and

Whereas, specifically the approximately 5,000 feet of 18-inch watermain pipe and appurtenances manufactured in the United States is subject to approximately six-month delays in delivery from the date of order to the time of delivery and the pricing continues to increase as a result of the backlog caused in part by the COVID pandemic; and

Whereas, in order to avoid delay of the project commitments of the CDRPA as set forth the ILA and the Microsoft Reimbursement Agreement, a direct purchase of the watermain material from a manufacturer is necessary; and

Whereas, the CDRPA staff and consultant research of industry pricing indicates the price of the watermain material that must be purchased in order to complete the project has continuously increased in price and the delays in the delivery time from the date of order to the date of deliver are increasing as well; and

Whereas, the CDRPA engineering consulting firm continues to develop the design for the public works construction project to complete the public work identified in the ILA and the Microsoft Reimbursement Agreement which will likely be completed and result in a project that can be awarded to a construction company in November 2022 at which time the contractor awarded the project work would then be able to make a commitment to order the watermain materials that are the subject of this special market conditions Resolution which would result in delivery of the watermain materials to the contractor sometime in May or June 2023 at the earliest; and

Whereas, if the CDRPA makes a direct purchase of the watermain materials needed for the public work project from a manufacturer now, the delivery time for the watermain materials is estimated to be in January or February of 2023 and the cost is anticipated to be less because the order will be placed much earlier than it would be if the materials were made a part of the public work contractor bid package for the project and the purchase will be directly from a United States manufacturer; and

Whereas, the Microsoft Reimbursement Agreement provides that all of the public funds used to purchase the watermain materials that are the subject of this Resolution will be reimbursed to the CDRPA by Microsoft; and

Whereas, the CDRPA Board of Commissioners has evaluated the risk associated with the direct purchase of the public works project materials from the manufacturer and determined that the acceptance of the risk associated with the direct purchase outweighs the increased cost and product timing availability uncertainty associated with delaying the purchase of the known needed materials to make the materials purchase a part of the competitively bid public works project for construction of the Malaga Water Development Improvements; and

Whereas, based upon the totality of the circumstances presented the CDRPA Board of Commissioners finds that a special market condition pursuant to RCW 39.04.280(1)(b) does exist that warrants the purchase of the watermain materials identified in this Resolution directly from a United States manufacturer now; **NOW, THEREFORE,**

THE BOARD OF COMMISSIONERS OF THE CHELAN DOUGLAS REGIONAL PORT AUTHORITY HEREBY RESOLVE AS FOLLOWS:

Section 1. **Recitals.** The Recitals set forth above in this Resolution are made a part of this Resolution.

Section 2. **Special Market Conditions Purchase.** CDPRA staff are authorized to obtain fixed price quotes directly from United States manufacturers for the approximate 4,700 feet

of 18-inch watermain pipe and appurtenances according to the specifications identified by the CDRPA consulting engineers, RH2 Engineering, and to make a recommendation to the CDRPA Board of Commissioners at a future CDRPA Board Meeting to enter into an agreement with a manufacturer for the special market conditions purchase of these necessary materials to be used by the contractor in the Malaga Development Water Improvements public works project as described in the ILA and in the Microsoft Reimbursement Agreement.

Section 3. Conflict Priority. In the event the provisions of this Resolution authorizing a specific special market conditions purchase are in conflict with any existing CDRPA resolutions, policy, or procedures concerning purchasing and contracting, the provisions of this Resolution shall have priority and shall be the controlling authority of the CDRPA for the purchase identified in this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon passage by the CDRPA Board.

Adopted by the Board of Directors of the Chelan Douglas Regional Port Authority at a regular meeting thereof held this 12th day of July, 2022.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Richard DeRock, Director

W. Alan Loeb sack, Director

Chelan Douglas Regional Port Authority Contract Log

Updated: 7/7/2022

Contract Number	Contract Type	Company Name	Scope	Original Amount w/ Tax	Final Amount	Contract Start	Contract End	Type of Solicitation	Type of Funding
2020-09	PROF	RH2 Engineering	2020 General Engineering Services			2/19/2020	2/19/2025		CDRPA
2020-10	PROF	Landline Surveyors	Pangborn Memorial Airport Boundary Line Adjustment	\$27,000.00		1/4/2021		Task Authorization	CDRPA
2020-13	PROF	TO Engineers	Pangborn Memorial Airport Terminal Apron Reconstruction	\$932,445.00		1/26/2021	12/31/2022	Task Authorization	CDRPA/FAA
2021-11	UP	Inland Fire Protection	Fire Sprinkler Maintenance, Repair and Inspection Services	\$60,992.88		5/1/2021	5/1/2024	Small Works	CDRPA
2021-12	UP	D&B Backflow	Backflow Assembly Maintenance, Repair and Inspection Services	\$9,830.10		5/1/2021	5/1/2024	Small Works	CDRPA
2021-24	PS	LocalTel Communications	CTC Fire and Security Alarm Monitoring	\$10,419.25		1/1/2020	12/31/2022	Small Works	CDRPA
2021-26	PS	GFC Services	CTC and CTC South Janitorial Services	\$47,874.54		1/1/2021	12/31/2022	Small Works	CDRPA
2021-27	PS	NuClear Building Maintenance	CTC and CTC South Window Cleaning	\$7,167.33		1/1/2021	12/31/2022	Small Works	CDRPA
2021-38	PROF	Forte Architects	Executive Flight Meeting Room	\$45,515.00		6/24/2021		Formal	CDRPA
2021-43	EQP	SkyMark Refuelers, Inc.	Jet-A Aircraft Refueler	\$300,486.42		8/31/2021	2/22/2022	Formal	CDRPA
2021-44	UP	Schmitt Electric, Inc.	Unit Price Commercial Electrical Services	\$32,416.55		8/1/2021	7/31/2024	Small Works	CDRPA
2021-45	PS	iPro Building Services LLC	Executive Flight Janitorial Services	\$6,129.78		8/1/2021	7/31/2022	Direct	CDRPA
2021-49	PROF	GeoEngineers	Cashmere Mill Site Wood Waste Removal - Assessment and Design	\$39,500.00		8/11/2021	9/30/2021	Roster	Grant
2021-49-01	PW	SE Inc. (Smith Excavation)	Cashmere Mill Site Wood Waste Removal - Construction	\$259,811.70				Formal	CDRPA/Grant
2021-50	PW	Holiday Parks	Executive Flight HVAC Replacement Phase 2	\$808,606.39		8/11/2021	12/31/2021	Design Build	CDRPA
2021-59	PROF	Berger Partnership	Tech Ctr Way Landscaping - Schematic Design	\$8,500.00		9/30/2021		Roster	CDRPA
2021-60	PROF	DOH Associates	CTC Core and Shell Restoration	\$94,660.00		6/16/2021		Task Authorization	CDRPA/Actapio
2021-61	PROF	DOH Associates	GA Terminal Remodel Feasibility	\$21,215.00		8/4/2021		Task Authorization	CDRPA
2021-62	PROF	RH2 Engineering	MALSR Property Phase I ESA	\$7,549.00		9/20/2021		Task Authorization	CDRPA
2021-63	PW	Hurst Construction	Pangborn Terminal Apron Reconstruction	\$9,500,017.54		8/25/2021		Formal	CDRPA/FAA
2021-64	PW	DOH Associates	General Services	\$3,700.00		3/2/2021		Task Authorization	CDRPA
2021-69	PROF	Graham Baba	Columbia Street Properties Adaptive Reuse	\$180,406.00		10/27/2021	4/15/2022	Formal	CDRPA
2021-76	PROF	Environmental Systems Design (ESD)	Malaga Site Due Dilligence	\$175,085.00		11/23/2021		Formal	CDRPA
2021-79	SW	Standard Paint and Flooring	Revised Executive Flight Carpet Replacement	\$89,822.20	\$87,231.66	2/14/2022	5/15/2022	Small Works	CDRPA
2021-80	PU	Pacific Security	Security Patrol and Guard Services	\$21,792.00		1/1/2022	12/31/2022	Public Works	CDRPA
2021-85	PROF	Maul Foster Alongi	EPA Brownfields Coalition Grant Consulting Services	\$591,800.00		1/12/2021	10/31/2023	Formal	EPA Grant
2022-01	SW	Granite Petroleum, Inc.	EFI Fuel System Repairs and Upgrades	\$61,581.55		3/3/2022	4/29/2022	Roster	CDRPA
2022-03	PS	Resimplifi	Choose Chelan Douglas Website Maintenance	\$5,400.00		2/1/2022	1/31/2023		CDRPA
2022-05	PS	Basin Tree Service & Pest Control, Inc.	CDRPA Vegetation Management 2022 (Weed Spraying)	\$28,676.84		3/1/2022	11/30/2022	Roster	CDRPA
2022-10	PS	Young Bucks Landscaping LLC	60 Airport Way Landscape Maintenance 2022	\$9,043.05		4/1/2022	10/31/2022	Roster	CDRPA
2022-11	PW		Pangborn Memorial Airport Taxiway A Realignment	\$16,444,627.44				Formal	CDRPA/FAA
2022-12	PROF	ALSC Architects	Architectural Services - Pangborn Memorial Airport General Aviation Terminal Building	\$474,258.00		5/13/2022	9/1/2023	Formal	CDRPA
2022-16	PS	Young Bucks Landscaping LLC	Orondo River Park Landscape Maintenance 2022 Rebid	\$28,325.00		4/1/2022	10/31/2022	Roster	CDRPA
2022-18	PS	Young Bucks Landscaping LLC	Executive Flight and Pangborn Business Park Landscape Maintenance 2022 Rebid	\$25,825.00		4/1/2022	10/31/2022	Roster	CDRPA
2022-19	PS	Erlandsen and Associates, Inc.	Van Well Property Survey	\$2,500.00		3/16/2022			CDRPA
2022-20	PS		Armed Security Patrol & Guard Services - Pangborn Memorial Airport Terminal Building			6/1/2022	5/31/2023	Formal	CDRPA
2022-22	UP	Johnson Controls	CTC Building Management System Upgrade	\$36,900.00		1/5/2022		Direct	CDRPA
2022-24	PS	Keyhole Security, Inc.	CTC Replace Loading Dock Camera	\$3,127.72		3/15/2022		Direct	CDRPA
2022-25	PROF	T-O Engineers, Inc.	Airport General Consulting Services – Pangborn Memorial Airport			3/28/2022	3/31/2027	Formal	CDRPA
2022-26	PS	Edward Wolff Foam Fire Protection & Wolff Foam FP	EFI Fire Foam System Inspection	\$3,100.00		4/1/2022	4/30/2022	Direct	CDRPA
2022-27	LPW	Mason Roofing	ALNW Crew Quarters Re-roof	\$8,664.00		6/6/2022	7/29/2022	Roster	CDRPA
2022-28	PS	Alpine Environmental	ORP Satellite Management Agency	\$2,200.00		4/15/2022	9/30/2022	Direct	CDRPA
2022-29	LPW	Irrigation Technology Control	Troubleshoot well pump for domestic water system						
2022-30	SW		Pangborn Airport Fence Repairs						
2022-32	PW	Colvico, Inc	Pangborn Memorial Airport MALSR Construction	\$2,909,713.04		6/28/2022		Formal	CDRPA
2022-32-01A	EQP		Pangborn Memorial Airport MALSR Equipment Procurement - Shelter						
2022-32-01B	EQP		Pangborn Memorial Airport MALSR Equipment Procurement - Replacement Equipment						
2022-33	PW	J-U-B Engineers, Inc.	Waterville Airport Runway Edge Lighting System Replacement - Design	\$44,970.00	\$56,916.00	10/19/2021			CDRPA/WSDOT
2022-33-01	PW		Waterville Airport Runway Edge Lighting System Replacement - Construction						
2022-34	PS	Clean Connection	CWICC Building Carpet and Air Duct Cleaning	\$3,545.83		5/9/2022	5/20/2022	Direct	CDRPA
2022-36	PROF	DOH Associates	General Architectural Services	\$50,000.00		6/30/2022	6/30/2024	Direct	CDRPA
2022-37	LPW	Standard Pallet Co.	Van Well and Lytle Tree Removal	\$16,704.30		6/27/2022	8/1/2020	Direct	CDRPA
2022-38			Malaga Phase I Waterline Extension - Materials Only						CDRPA/Micro

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - CDRPA

Reporting Period - June 2022

New Leases					
Tenant	Building or Land	SQFT or Acres	Starting	Term	Base Rent/Month
Streamline Fulfillment	Lineage, Bldg F, North Bay 1 & 2	4,800 SQFT	6/6/2022	M-2-M	\$2,000.00
EW Rotary	Hold Harmless Agreement	Orondo River Park	6/17/2022	6/17 , 6/18 & 6/19/2022	\$200 Only
Crunch Pak LLC	Hold Harmless Agreement	1.49 Acres NNC Sunset Hwy	6/10/2022	6/10 - 6/30/2022	\$100 Only

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	

None Reported for this Period

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - Aviation Related

Reporting Period - June 2022

New Leases					
Tenant	Building or Land	SQFT or Acres	Starting	Term	Base Rent/Month
Paul Alley	PMA	Tie-Down	6/13/2022	M-2-M	\$64.00

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	

None Reported for this Period

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - CTC

Reporting Period - June 2022

New Leases					
Tenant	Building or Land	SQFT or Acres	Starting	Term	Base Rent/Month

None Reported for this Period

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month

None Reported for this Period

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	

None Reported for this Period

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority Calendar of Events

7/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
July 2022				
July 12	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
July 13	Wednesday	NCWEDD Meeting	Commissioner Huffman	
July 13-15	Wednesday - Fri	WPPA Directors Seminar - Bellingham	Kuntz	
July 14	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
July 19	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
July 20	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
July 21	Thursday	Centrex Hangar Development Meeting- 10:30A; Executive Flight		
July 25-27	Monday - Wed	WPPA Commissioner Seminar - Walla Walla	Commissioner Baldwin, DeRock & Spurgeon	
July 26	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
July 27	Wednesday	Wenatchee Downtown Possibilities Tour; 3PM		
August 2022				
August 3	Wednesday	CARB Board Meeting - Executive Flight	Commissioner Baldwin	
August 6	Saturday	Pangborn's Festival of Flight		
August 9	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
August 9 - 11	Tues - Thursday	WEDA Summer Conference; Bellingham, WA		
August 10	Wednesday	NCWEDD Meeting	Commissioner Huffman	
August 11	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
August 16	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
August 17	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
August 17	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm; Executive Flight/Zoom		
August 21-23	Sun-Tuesday	AAAE General Aviation Conference - San Francisco		Session #4: Trends & Issues with GA Hangar Development
August 23	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
September 2022				
September 5	Monday	Labor Day Office Closed		
September 8	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
September 13	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
September 14	Wednesday	NCWEDD Meeting	Commissioner Huffman	
September 15	Thursday	CERB Board Meeting - Lacey, WA		Re: Trades District
September 20	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
September 21	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
September 27	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
September 27-29	Tues - Thurs	NW AAAE - Jackson Hole, WY	Trent Moyers	

Chelan Douglas Regional Port Authority Calendar of Events

7/8/2022

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attends</i>	<i>RSVP arrangements if applicable</i>
October 2022				
October 11	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
October 12	Wednesday	NCWEDD Meeting	Commissioner Huffman	
October 13	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
October 18	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
October 19	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
October 19	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm; Executive Flight/Zoom		
October 19-21	Wednesday - Fri	2022 RevitalizeWA Conference; Wenatchee	S. de Mestre	Early Bird Reg until 8/31
October 25	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
October 26	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am		Center Confirmed; Jack Penning as Speaker confirmed
October 27	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm		Center Confirmed; Jack Penning as Speaker confirmed
November 2022				
November 8	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
November 9	Wednesday	NCWEDD Meeting	Commissioner Huffman	
November 10	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
November 15	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
November 16	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
November 22	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
November 24	Thursday	Thanksgiving/Office Closed		
November 25	Friday	Thanksgiving/Office Closed		
December 2022				
December 8	Thursday	CDTC Board Meeting 9:00 AM	Commissioner Baldwin	
December 13	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	
December 14	Wednesday	NCWEDD Meeting	Commissioner Huffman	
December 20	Tuesday	Wenatchee Valley Chamber Board Meeting; 6:30 am	Commissioner Spurgeon & Etherington	
December 21	Wednesday	NCW Tech Alliance Board Meeting; 3:00 PM		
December 23	Friday	Christmas Eve Holiday Observed Office Closed		
December 26	Monday	Christmas Day Holiday Observed Office Closed		
December 27	Tuesday	CDRPA Board Meeting; 9:00 am	Board of Directors; staff	