



July 12, 2019

MEDIA NOTICE: For Immediate Use

The Board of Commissioners of the Port of Chelan County will meet in Special Session on Tuesday, July 16th, 2019 at 1:30 pm (***time change from Regular Meeting***) in the conference room at the Port of Chelan County located at 238 Olds Station Rd., Suite A, Wenatchee, WA 98801.

The Board of Commissioners of the Port of Chelan County will attend a Pangborn Memorial Airport Governing Board Meeting on Tuesday, July 16th, 2019 at 5:30 pm at the Executive Flight Building, located at One South Campbell Parkway, East Wenatchee, WA 98802.

The Board of Commissioners of the Port of Chelan County will attend a Chelan Douglas Regional Port Authority Meeting on Tuesday, July 16th, at 5:45 pm at the Executive Flight Building, located at One South Campbell Parkway, East Wenatchee, WA 98802.

For more information, please contact:

Jim Kuntz, Executive Director
(509) 663-5159

The meeting agendas are attached.



**PORT OF CHELAN COUNTY
Board of Commissioners
Special Meeting Agenda
238 Olds Station Road, Suite A, Wenatchee, WA 98801
July 16th, 2019
1:30 PM**

I. WELCOME & INTRODUCTIONS

II. DECLARATION REGARDING CONFLICT OF INTEREST

III. PORT OF CHELAN COUNTY CONSENT AGENDA

- A.** Approval of minutes of June 11th, 2019 Special Commission Meeting; minutes of June 21st, 2019 Port Partners Breakfast Meeting; Register Pages #3091-#3094; and May & June 2019 Commission Calendars.

IV. PRESENTATIONS

- A.** Remembering Richard "Dick" Harris, Former Port Manager
- B.** 2018 Port of Chelan County Financial Statements

V. ACTION ITEMS

- A.** Executive Director Amended & Restated Employment Agreement - In anticipation of forming Chelan Douglas Regional Port Authority
- B.** North Central ESD 2019-2020 CTC Technology Contract Renewal
- C.** CTC HVAC Improvements - Approval to Delay
- D.** Authorization to Proceed with CTC Technology Upgrades
- E.** Approval to Retain IT Consultant to Review IT Needs for CDRPA
- F.** Sleep Inn - Plan Review Committee Recommendations
- G.** Authorization to Surplus - Chelan Airport Trailers

VI. AIRPORT BUSINESS

PANGBORN MEMORIAL AIRPORT CONSENT AGENDA

- A.** Approval of Register Pages #1896-#1899

PRESENTATIONS

- A.** 2018 Pangborn Financial Statements

ACTION ITEMS

- A.** Aviation Fuel Tank Replacement Project & Soil Contamination Update - Authorization to Amend Budget

MISC AIRPORT REPORTS

- A.** Approach Lighting System Cost Estimate
- B.** Frequent Flyer Outreach - TSA Concerns
- C.** Pilot Interference Issue

VII. DIRECTOR & STAFF REPORTS

- A.** UltraPolymer Letter
- B.** Kelly Property - Water Issue
- C.** Leases Entered Into by Administrative Staff

VIII. REVIEW CALENDAR OF EVENTS

IX. PUBLIC COMMENT

X. ITEMS FROM COMMISSIONERS

XI. EXECUTIVE SESSION

An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XII. ADJOURN

PLEASE NOTE: *The agenda is tentative only. The Port Commission may add, delete, or postpone items and may take action on an item not on the Agenda. The Commission may also move agenda items during the meetings.*

If you wish to address the Port Commission on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Port of Chelan County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port of Chelan County Administrative Offices is ADA compliant. Please contact the Port Administrative Office at 509-663-5159 at least three (3) days in advance if you need any language, hearing or physical accommodation.



PANGBORN MEMORIAL AIRPORT
Airport Governing Board
Special Meeting Agenda
Executive Flight Building
One South Campbell Parkway, East Wenatchee, WA 98802
July 16, 2019
5:30 PM

I. CONSENT AGENDA

A. Approval of the Minutes of the February 19th Airport Governing Board Meeting

II. ACTION ITEMS

A. Airport Director's Amended & Restated Employment Agreement - In anticipation of forming Chelan Douglas Regional Airport Authority

III. DISCUSSION – NO ACTION REQUIRED

IV. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

V. ADJOURN



CHELAN DOUGLAS REGIONAL PORT AUTHORITY

Working Together to Enhance the Economic Vitality of North Central Washington

Special Meeting Agenda

July 16th, 2019

5:45 pm

Executive Flight Building

One South Campbell Parkway, East Wenatchee, WA 98802

I. CALL TO ORDER

- (1) Port of Chelan County (reconvene)
- (2) Port of Douglas County

II. INTRODUCTIONS

III. REGIONAL PORT AUTHORITY IMPLEMENTATION UPDATE

- (1) Signing of Bylaws
- (2) Master List – General Overview
- (3) Organizational Chart
- (4) Titling of Property (Pangborn Airport)
- (5) Process for Election of Officers
- (6) Office Location
- (7) Legal Services
- (8) Port Commission Compensation
- (9) Third Party IT Review
- (10) 1/10th of 1% Sales Tax Authority
- (11) Meeting Schedule for Remainder of 2019
- (12) Meeting Schedule for 2020
- (13) Enduris Property & Liability Coverage
- (14) Logo
- (15) Miscellaneous Updates

IV. PUBLIC COMMENT

V. ITEMS FROM COMMISSIONERS

- VI. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

VII. ADJOURN

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