



**April 21st, 2023**

**Public Notice: For Immediate Use**

The Chelan Douglas Regional Port Authority's next Board Meeting will be held Tuesday, April 25<sup>th</sup>, 2023 at 9:00 am at Confluence Technology Center, 285 Technology Way, Wenatchee, WA, and remotely via Zoom Virtual Conference Room.

**Please note:** There will be a tour of Pangborn Memorial Airport's Taxiway A Project, beginning at 9:00 a.m. The tour will commence at the Executive Flight Building, One Campbell Parkway, Suite A, East Wenatchee, WA, 98802. The meeting will reconvene at approximately 10:00 a.m. at the Confluence Technology Center. Please refer to the attached agenda for additional information.

**If the public would like to listen and participate remotely, please register to receive a meeting link.**

**Register in advance for this webinar:**

[https://us02web.zoom.us/webinar/register/WN\\_IFWQERcRRcSXWM3u\\_hA7wQ](https://us02web.zoom.us/webinar/register/WN_IFWQERcRRcSXWM3u_hA7wQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

For more information, please contact:

Jim Kuntz, Chief Executive Officer  
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.



*Working Together to Enhance the Economic Vitality of North Central Washington*

**Chelan Douglas Regional Port Authority**

**Confluence Technology Center  
285 Technology Center Way, Wenatchee WA  
Methow & Teanaway River Rooms  
or  
Zoom Virtual Conference Room Option**

**Meeting Agenda  
April 25<sup>th</sup>, 2023  
9:00 a.m.**

**I. CALL TO ORDER**

*\*Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

- II. TOUR – Taxiway A Project/Pangborn Airport**
- **9:00 a.m. - Meet at Executive Flight Building  
One Campbell Parkway, Suite A  
East Wenatchee, WA, 98802**

**III. INTRODUCTIONS**

**IV. CONFLICT OF INTEREST**

**V. PUBLIC COMMENT**

**VI. CONSENT AGENDA**

- **CDRPA:** Approval of April 11<sup>th</sup>, 2023 Meeting Minutes, April 14<sup>th</sup>, 2023 Special Meeting Minutes and March 2023 Commission Calendar.

**VII. CDRPA ACTION ITEMS**

- (1) Authorization to Seek Bids – Taxiway B/Hangar Site Pad Development Project
- (2) WSDOT Aviation Division – Resolution No. 2023-04 Supporting Grant Request for Taxiway B/Hangar Site Development Project
- (3) Authorization to Sign Covenant – EDA Grant/Trades District
- (4) Authorization to Award the CTC Security Camera System Upgrade
- (5) Environmental Assessment – General Aviation Terminal Building Project
- (6) Air Service Agreement – Alaska Airlines

**VIII. PUBLIC COMMENT**

**IX. INFORMATIONAL ITEMS (Board may act on any items listed)**

- (7) Investment Report – 1<sup>st</sup> Quarter 2023
- (8) RiverCom Update
- (9) Capital Projects Review

**X. SUGGESTED BREAK: 10 MINUTES (APPROXIMATELY 10:30AM)**

**XI. MISCELLANEOUS STAFF REPORTS**

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic Development & Capital Projects
- Community Relationship Manager
- Property & Maintenance Manager
- CTC Manager

**XII. PUBLIC COMMENT**

**XIII. REVIEW CALENDAR OF EVENTS**

**XIV. ITEMS FROM BOARD OF DIRECTORS**

- XV. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

**XVI. ADJOURN**

**PLEASE NOTE:** The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a Special Meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.