

PORT OF CHELAN COUNTY
Board of Commissioners
Meeting Minutes
238 Olds Station Rd, Suite A, Wenatchee, WA 98801
April 2nd, 2008
8:30 am

Present:	JC Baldwin, President Craig Larsen, Vice President Mark Urdahl, Executive Director Pete Fraley, Legal Counsel Monica Lough, Internal Auditor Dayle Rushing, Property/Risk Director	Laura Jaecks, CTC Building Director Judy Bradford, Recording Secretary Carleen Elliott, Pat Moore, Pangborn Airport Manager Ron Russ, PMA Operations Supervisor Aimee Pope, Ass't Economic Development Steve Hair, KOHO Radio Andy Parks, WHS Student
Others:	Bill Stokes, Chelan County Citizen Weston Knudtson, WHS Student	

Commission President JC Baldwin called the meeting to order at 8:30 am.

Consent Agenda

The consent agenda was presented for consideration:

Motion No. **04-01-08**
Moved By: *Craig N. Larsen*
Seconded By: *JC Baldwin*
To approve the consent agenda consisting of the commission meeting minutes of March 19th, 2008, Resolution 2008-10 voiding Port warrant #11911 and excusing Commissioner Michael Mackey's absence from the meeting as presented.
Motion Carried.

Confluence Technology Center

Update

Laura Jaecks briefly reviewed her written report previously sent to Commissioners. She noted AgriFresh has become a regular user of the video conference center in the CTC for national and international connections; and reported site testing for video conferencing in the Chelan area has been ongoing and they are now ready to launch into the demonstration phase.

Jaecks reported workmen are ready to install the sewer meter at the CTC to more accurately monitor the water usage, particularly for the data center.

She also noted the reduced usage of the rented rooms at the CTC is due in a large part to the reduced usage of space by Wenatchee Valley College.

Pangborn Airport

Jet A Construction Contract

Pat Moore briefly reviewed the two contracts recommended for the Jet A fuel tank construction project.

Pete Fraley noted these two bids combined exceed the engineer's original estimate; however, given the need for the project, the increased time this process has taken and the lack of options to reduce the project estimate Airport staff recommend approving the contracts.

After a brief discussion, the following action was taken:

JCB  CNL  MHM 

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Motion No. 04-02-08

Moved By: Craig N. Larsen
Seconded By: JC Baldwin

To authorize a contract with Anderson Environmental per schedule A in the amount of \$176,983.34 and authorize the Airport Manager to sign the contract.
Motion Carried.

Motion No. 04-03-08

Moved By: Craig N. Larsen
Seconded By: JC Baldwin

To authorize a contract with ESE Corporation per schedule B in the amount of \$108,546.48 and authorize the Airport Manager to sign the contract.
Motion Carried.

Fire Station Access Road Construction Contract

Pat Moore briefly reviewed the lowest bid for this project which is below the engineer's estimate of cost for the project.

Motion No. 04-04-08

Moved By: Craig N. Larsen
Seconded By: JC Baldwin

To authorize a contract for fire station access road construction to Hurst Construction, LLC in the amount of \$101,129.85 and to authorize the Airport Manager to sign the contract.
Motion Carried.

State Grant Request Amount

Moore explained she found additional funding source. She explained there is no guarantee the funds will be awarded to Pangborn Airport, but she wants to apply for the funding with the chance.

Motion No. 04-05-08

Moved By: Craig N. Larsen
Seconded By: JC Baldwin

To authorize the Airport Manager to request an additional \$47,500 from the State of Washington for the ODALS grant.
Motion Carried.

Supplemental Engineering Services & Scope of Work-Security Fencing Project

Moore briefly explained the work needing to be done with existing funds which consists mostly of pulling out the orchard and removal of some wildlife animal fencing.

She explained that AIP funding not used by the end of 3rd quarter will go away; and indications are there will not be funding available for 4th quarter. And rather than risk having funding disappear in the fourth quarter, she is proposing to add proximity cards down airport way to add to the security plan for the airport. This plan would use the fourth quarter funding before the end of third quarter. RH2 and DOH engineers have been consulted. This project was in the construction plan, but could be moved up to use the AIP funding. Airport staff have been planning for this project for over a year.

The project could possibly cost \$30,000 more in design engineering in addition to the \$47,000.

This proposal will be taken to Port of Douglas County for consideration at their next meeting.

Motion No. 04-06-08



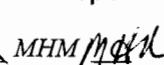
Moved By: Craig N. Larsen
Seconded By: JC Baldwin

To authorization to sign a Supplemental Engineering Services and Scope of Work with RH2 Engineers for the Security Fencing Project.
Motion Carried.

Update

Pat Moore also reported staff are evaluating the responses to the RFQ for the taxi way design. Staff will bring a recommendation back to the Commission.

Staff didn't feel commissioner involvement was necessary in the RFQ process due to the very qualified responses.

JCB  CNL  MHM 

Port Commissioners asked to have the agreement executed prior to expenditure of funds for the conversion. Port's legal counsel will provide the agreement by April 16th meeting.

Commissioners directed staff to proceed.

Lift Station Update

Karen Kornher provided an update on the proposed additional sewer lift station in Olds Station. The City of Wenatchee has identified a location on the lower portion of the Horan Property. The City has commissioned a study for other locations and options. There will be nothing further to report until the study is completed.

**Property Director Report
*Cashmere Mill Site Items***

Mark Urdahl reported the RFQ has netted four qualified companies with proposals. Port staff and consultants are in the process of reviewing the proposals.

Dayle Rushing reported neighbor complaints have resulted from motorbike activity and dumping on the property. The Port has posted no trespassing signs on the perimeters of the property, and is investigating low cost fencing to inhibit and mitigate the trespass activities. Rushing noted the estimate for fencing similar to what was done at Peshastin is in the neighborhood of \$9000.

Executive Session


Pete Fraley briefly explained the purpose of an Executive Session for the Wenatchee High School students present at the meeting.

Regular session recessed at 9:28 am for a brief recess. Regular session reconvened at 9:35 am and immediately adjourned to executive session to discuss real estate matters.

Regular session reconvened at 9:54 am and immediately adjourned with no action taken.

Approved and dated this 2nd day of April, 2008.

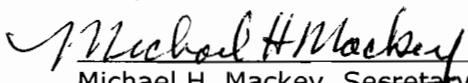
BOARD OF COMMISSIONERS



JC Baldwin, President



Craig N. Larsen, Vice President



Michael H. Mackey, Secretary



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